



# JIM NED

## CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

441 Graham, Tuscola, Texas 79562 | 325-554-7500 (P) | 325-554-7740 (F)

Will Brewer  
Superintendent  
will.brewer@jimned.esc14.net

Hunter Cooley  
Chief Financial Officer  
hcooley@jimned.esc14.net

David Hogan  
Chief Academic Officer  
dhogan@jimned.esc14.net

### EMPLOYMENT APPLICATION FOR SERVICE AND SUPPORT PERSONNEL

#### PERSONAL INFORMATION

Date of Application: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_  
LAST FIRST MI

Address: \_\_\_\_\_  
STREET/P.O. BOX CITY STATE ZIP

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_

Other name that may appear on records: \_\_\_\_\_  
*(Used for certification, reference, and criminal history record checks)*

#### POSITIONS

Position(s) for which you are applying: \_\_\_\_\_

Type of employment: Full-time \_\_\_ Part-time \_\_\_ Summer Only \_\_\_

Date you can begin work: \_\_\_\_\_

Have you been employed by Jim Ned CISD in the past? (Yes/No) \_\_\_\_\_

If yes, provide dates of employment: \_\_\_\_\_

Are you a Teacher Retirement System retiree? (Yes/No) \_\_\_\_\_

If yes, what year did you retire? \_\_\_\_\_

#### SPECIAL SKILLS

List specific skills, software proficiency, and any machines or equipment you can operate. Include number of year's experience.

- |          |          |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

#### WORK EXPERIENCE

Please provide a complete listing of all positions you have held in the past 10 years. List most recent first. Attach additional sheets if necessary (bus driver applicants, see addendum). Attach résumé if available.

| Employer and Location | Position/Title | Dates Employed | Reason for Leaving |
|-----------------------|----------------|----------------|--------------------|
| _____                 | _____          | _____          | _____              |
| _____                 | _____          | _____          | _____              |
| _____                 | _____          | _____          | _____              |
| _____                 | _____          | _____          | _____              |

## REFERENCES

Full Name of Reference \_\_\_\_\_  
School/Firm Name \_\_\_\_\_  
Position/Title \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Mailing Address \_\_\_\_\_

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School/Firm Name \_\_\_\_\_  
Position/Title \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Mailing Address \_\_\_\_\_

## EDUCATION/TRAINING

List the highest level of education attained: \_\_\_\_\_

Licenses and certificates granted: \_\_\_\_\_

Schools attended:

| Name and Location of Schools Attended | Major/Minor | Diploma/Degree or Certificate | Year Graduated (College only) |
|---------------------------------------|-------------|-------------------------------|-------------------------------|
|---------------------------------------|-------------|-------------------------------|-------------------------------|

|       |       |       |       |
|-------|-------|-------|-------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

## GENERAL INFORMATION

Do you have any relative who serves on the Board of Education or is an employee of Jim Ned CISD?

Yes \_\_\_\_ No \_\_\_\_ If yes, give the name of the relative and relationship: \_\_\_\_\_

\_\_\_\_\_

Have you ever been convicted of, pled guilty or no contest (nolo contendere) to, or received probation, suspension, or deferred adjudication for a felony or any offense involving moral turpitude (including, but not limited to, theft, rape, murder, swindling, and indecency with a minor)? Yes \_\_\_\_ No \_\_\_\_

If yes, explain: \_\_\_\_\_

\_\_\_\_\_

(A felony conviction is not an automatic bar to employment. The district will consider the nature, date, and relationship between the offense and the position for which you are applying.)

## PERSONAL STATEMENT

Please make a statement concerning your reasons for desiring a position with Jim Ned CISD.

**VERIFICATION**

I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.

I authorize the references listed to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all such parties from liability for any damage that may result from furnishing the same to you.

I understand that the district is authorized by the Texas Education Code to review criminal history of applicants.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

This application becomes the property of the district. The district reserves the right to accept or reject it. This application shall be considered active for a period of time not to exceed 360 days. Any applicant wishing to be considered for employment beyond this time period may inquire as to whether or not applications are being accepted at that time.

*\*Jim Ned CISD considers applicants for all positions without regard to race, color, sex (including pregnancy), national origin, religion, age, disability, genetic information, veteran or military status, or any other legally protected status. Additionally, the district does not discriminate against an applicant who acts to oppose such discrimination or participates in the investigation of a complaint related to a discriminating employment practice.*

*\*Jim Ned CISD takes continuous steps to notify participants, beneficiaries, applicants, parents, employees (including those with impaired vision or hearing), other interested parties, and unions or professional organizations holding collective bargaining or professional agreements with the district that it does not discriminate on the basis of race, color, national origin, sex, disability, or age.*

**The district Title IX Coordinator is Will Brewer, Superintendent, 441 Graham St., Tuscola, Texas 79562, (325) 554-7500**

## Addendum to Application

CONFIDENTIAL

Jim Ned Consolidated Independent School District is required by Texas Education Code Chapter 22, Subchapter C to review the criminal history of applicants, employees, independent contractors, student teachers, and certain volunteers. The information requested below is necessary to obtain criminal history record information.

Name: \_\_\_\_\_  
*Last* *First* *Middle*

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ D.O.B: \_\_\_\_\_

Driver's License State: \_\_\_\_\_ Driver's License Number \_\_\_\_\_

Mailing Address \_\_\_\_\_  
*Street* *City* *State* *Zip Code*

E-mail Address \_\_\_\_\_

Sex:  Male  Female

Ethnicity:  Black  White/Other

I understand that the information I am providing about age, sex, and ethnicity will not be used to determine eligibility for employment but will be used solely for the purpose of obtaining criminal history record information.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**This form will be removed from the application and filed separately in the administration office.**